

Dear Parent/Guardian

ON LINE PAYMENT OF DINNER MONEY

You can pay securely using the Council's website at www.rctcbc.gov.uk/payit .

Alternatively, you can access the payment system via the link on the school's website.

Paying on-line offers the following benefits:

- The option to register an account where you can store your child's reference number to save time entering each time you pay
- If you choose to register an account you also have the option to securely save your debit or credit card details
- As a registered user you can view your receipts online using payment history
- 'Shopping basket' functionality allows the option to add multiple items with one payment at 'Checkout'
- Payment pages will re-size to display on a mobile phone or tablet
- It's convenient, no need to look for change to give to your child
- Reduces the risk associated with carrying cash to school such as loss, theft or bullying

You will only be permitted to pay cash or cheque in exceptional circumstances, in these instances please speak to the school.

Those pupils entitled to Free School Meals will continue to have their account credited with their daily meal allowance.

Please find below your child's individual reference number which you will need to enter when you are making a payment. If you should lose this number please contact the school office on {_____}.

Child's Name: XXXXXX

Reference Number: XXXXXXXX

Thank you for your continued support.
Yours faithfully

